



**ICEA Executive Committee
Minutes
October 10, 2007**

Members Present: Kelly Hancock (via Conference call), Jeff Lobas, Troy McCarthy, Carolyn Nelson, Mary Nelson, Carrie Soddors, and LauraBelle Sherman-Proehl

Members excused: Jane Borst, Mary Stevens

Staff: Gretchen Hageman, Barb Khal, Lisa Sharp, and Susan White (Interim Secretary)

DESCRIPTION

Troy McCarthy called the meeting to order and introductions were made. Jeff Lobas was honored and recognized as a respected member as he is retiring (leaving Iowa to take a new position in Arizona). Jeff's last day with Child Health Specialty Clinics will be December 5.

Approval of September Minutes:

Troy entertained a motion for approval of the September 12, 2007 minutes. Barb Khal requested a change to add "3" year grant (first bullet) under the Signatory Agency Update. Carolyn and Jeff motioned for approval. Minutes of the October 10, 2007 Executive Committee meeting were approved with corrections.

Lead Agency & Signatory Update:

A national technical assistance conference call was held last month.

Donna Eggleston is the lead consultant for the Department of Education working with school age children who are homeless. There will be opportunities for Julie Curry, Dee Gethmann and Dann Stevens to work with Donna and a representative from the Executive Committee. Kelly Schulte has been asked to join this group to coordinate efforts across state agencies. Donna could be asked to follow-up with the Executive Committee.

There was a meeting led by the North Central Regional Resource Center (NCRRC) in Minnesota, bringing eight other states together to discuss preparing for the Annual Performance Report due to Office of Special Education Programs, February 2008. Julie Curry was asked to share strategies that were helpful in writing last year's Annual Progress Report (APR). Iowa was the only state of the attending nine that received a "Meets Requirements" determination.

“Off to a Good Start”: Cross-discipline and agency stakeholders met in Iowa City, September 28th, continuing efforts to further health policies in Iowa. LauraBelle Sherman-Proehl was asked to be a part of a panel to talk about how the Department of Education will be infusing health policies across bureaus. All participants were engaged in conversations about recent progress made in health policies and contributed to setting an agenda for the future.

The Early Childhood Services Bureau consultants continue working on the Annual Performance Report which is due February 1, 2008. There are 14 indicators that will need data indicating which targets have been met or not met. This data will be shared with the Council members for analysis and input.

Department of Human Services has continued to work on the Improvement plan for Early ACCESS referrals to CAPTA and foster care. Marion Kresse has met with staff and service supervisors to finalize a work plan to have staff more involved in referrals. An update/timeline will be presented at our January Executive Committee meeting. Two five-year grants have been received, one to expand family drug courts in Ottumwa, Cedar Rapids, Davenport, Des Moines, Sioux City. The second grant is to start a parent-mentoring program in nine northwest counties.

Child Health Specialty Clinics reported that they are working on a transition plan for Dr. Jeff Lobas’s departure as Director. Two positions of equal decision-making responsibilities will be created to assume the duties formerly conducted by Dr. Lobas, Chief Administrative officer and Chief Medical officer. Brian Wilkes, current LISW, Director of Operations of CHSC has been promoted to the CAO position. Brian will represent CHSC on the ICEA while a Chief Medical Officer is being recruited. CHSC service coordinators have expanded to almost every Grantee region.

Gretchen Hageman informed the Committee that Public Health received professional development funds from Empowerment for service coordinator training. Also, First 5-Social and Emotional Project is receiving more funding through legislation and has added a new pilot county (Marion) and will add more as they move forward.

Early Head Start Update & Positive Behavior Supports Project:

Tom Rendon, Consultant with Early Childhood Services, gave an update on Early Head Start and Positive Behavior Supports (PBS) Project. Tom discussed processes which help programs address children’s challenging behaviors and how to serve those children by using a pyramidal process. The most important part of the pyramid is the bottom that looks at the kinds of relationships between all in the center. For the last five years there have been about 130 schools involved in the PBS model. This spring there will be information about how to bring this model to the Birth to three year old population.

Review Trend Data & Enduring Concepts:

Diane Moore, Data Consultant, Early Childhood Services, facilitated the process to review data and make decisions about work priorities for the Council.

The Executive Committee was given several documents to analyze: Examining Iowa Part C Enduring Concepts, Iowa Stakeholder Indicators, OSEP SPP/APR Indicators, and IFSP Self-Assessment Items. The Part C Family Survey was also provided to the Committee. The data from these documents helped guide the priority discussion. The priorities listed on the last page of these minutes will be brought to the Council for discussion.

Plan for November 16 ICEA Council Meeting:

The Conference call scheduled for November 15 is cancelled.

Items to be included in the agenda for November 16 Council meeting; Early Childhood Outcome data, Child Find data, Family Survey data, and nutrition model.

Sharing:

Troy shared that the Buddy Walk for Awareness about Down Syndrome was a success and cleared over \$10,000.

Closing/Adjourn: Troy entertained a motion to adjourn. The motion carried and meeting was adjourned.



Early ACCESS Executive Council
Priority Setting Planning for 2007-08

1. Reflect on your personal priorities for the Early ACCESS System (as Executive Member) in 2007-08.
 - Prevention maintenance
 - Why wait until a delay occurs
 - Family Centered Services (Having facilities communicate their needs)
 - Service Coordination
 - What are families needs; linked to communities resources; aligned with appropriate service coordination
 - Create system of referrals, assessment and treatment cost effective that improves lives of children and families-need data and referral follow-up
 - How do gap analysis of assessment from physician or healthcare with consistent provider; Access statewide identification of children specific populations, CAPTA, Foster Care, Homeless
 - Create decision making process indicator relates to budget, policy and implementation
 - Advocacy-Developing funding

- Data by race ethnicity and equitable